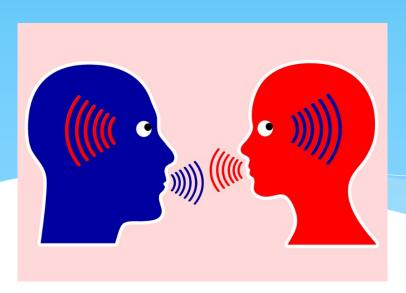
# ACTIVE LISTENING: What, Why & How



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### Round 1 –



- \* Find A Partner
- \* Choose 1 partner to 'go 1st'
- \* 1<sup>st</sup> person asks their partner:
  - \* What is your name?
  - \* Where do you live?
  - How many children do you have or are the caregiver of
    - \* Age and gender
  - \* Please share a "fun fact" about you
- \* 2<sup>nd</sup> person asks 1<sup>st</sup> person same questions
- \* You will then introduce each other to the group... name, hometown, children & fun fact





#### Reflection on Round 1

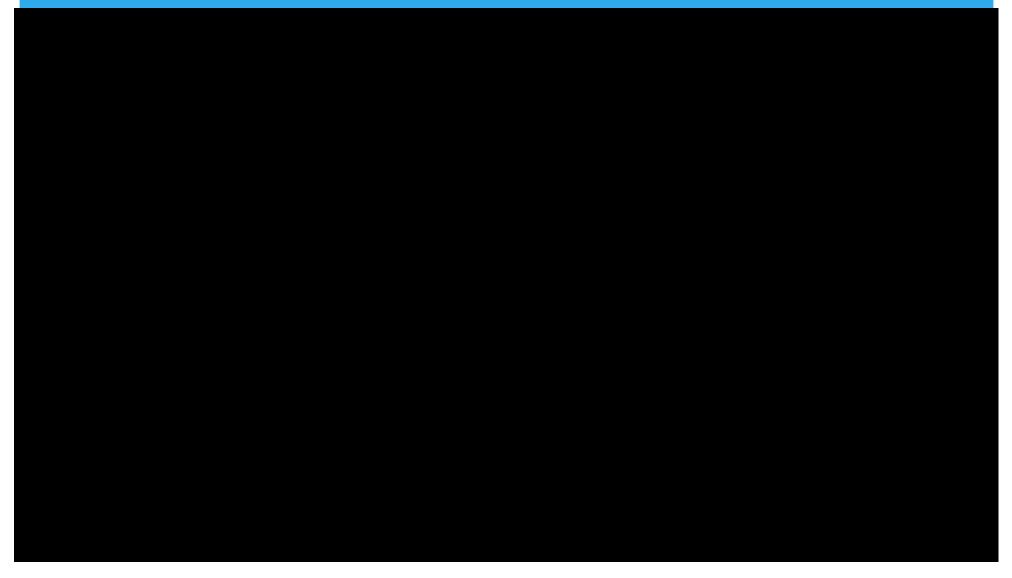


- \* Overall, <u>how did you feel</u> through each part of the exercise?
- \* How did your partner show that they were *listening* to you?
- \* Did you find it difficult to **really** listen to someone?





# Active Listening?







## What is Active Listening?

Active listening is a way of listening and responding to another person that <u>promotes and improves mutual</u> <u>understanding</u>.

Being deeply engaged in and attentive to what the speaker is saying

More listening than talking

And, as necessary, clarifying your (the listener) understanding





### How To "DO" Active Listening

- > Focus your attention on the speaker:
  - Suspend all judgment
  - > Listen for the emotions as well as the words
- When the speaker has completed a thought:
  - Restate/summarize what you have just heard them say, avoiding interpretation
  - > Ask if you have it right
    - "I think I heard what you say was..."





# What Active Listening Looks Like

What You Do (non-verbal)	What You Say (verbal)
Demonstrate attentiveness	No judgment
<ul> <li>Eye contact; focusing on the other person</li> <li>Leaning forward a little</li> <li>Nodding</li> <li>Sitting still</li> <li>Letting the other person finish what he or she is saying without interruption</li> <li>Interested silence; giving a person time to respond</li> </ul>	<ul> <li>Restating what someone says</li> <li>Reflecting what someone is feeling</li> <li>Asking open-ended questions like: <ul> <li>"What happened?</li> <li>"How did you feel about that?"</li> </ul> </li> <li>Giving positive feedback</li> <li>Show empathy</li> </ul>





### Round 2 – Practice

- \* Find A Partner
- \* Choose 1 partner to 'go 1st'



- \* Partner 1 Choose one of the following topics about your childhood to share with Partner 2 (examples below):
  - Something you were really afraid of
  - Something you were really proud of
  - Your favorite vacation memory
- \* Partner 2 ... Using active listening skills to learn about the childhood experience Partner 1 selected:
  - Start with "Tell me about..."
  - End with "I think I heard what you say was..."



Switch Roles



### Round 2 - Reflection

- \* How did it feel to have someone <u>really listen</u> to you?
- \* How did it feel to *actively listen* to someone?
  - \* What active listening skills did you use?
  - \* Which were the most useful?





# You might not be an active listener if...

- \* You are multitasking, including TV, computers, cell phones are on/in view
- \* You are trying to remember the point you want to make when the other person finally stops talking
- \* You are thinking "this is the same thing s/he always says"
- \* Rather than listening, you try to solve the problem

YOU send the message that you are **not interested** in what the other person is saying





# What is NOT Active Listening?

Often when people talk to each other, they don't listen attentively.

They are often distracted, half listening, half thinking about something else.

- σ Asking "Why" questions -- They tend to make people defensive.
- σ Quick reassurance, saying things like -- "Don't worry about that."
- σ Advising "I think the best thing for you is to ..."
- Digging for information and forcing someone to talk about something they would rather not talk about.
- □ Patronizing "You poor thing, I know just how you feel."
- □ Preaching "You should..." Or, "You shouldn't..."
- ₪ Interrupting Shows you aren't interested in what someone is saying.





### Round 3 – Practice, Practice

- \* Find A Partner
- \* Take a moment to identify a current concern of yours, a dilemma you are facing
- \* Choose 1 partner to 'go 1st'
- \* Partner 1 tell Partner 2: "I have something I would like to share with you" ... and explain your concern/dilemma
- \* Partner 2 ... Use active listening skills to learn about Partner 1's concern/dilemma
  - \* Provide feedback
  - \* No judgment, No advice!



Switch roles



### Round 3 - Reflection

- \* How did it feel to have someone actively listen to you?
- \* Did you learn anything about yourself from having someone *actively listen* to you?
- \* Did you learn anything about yourself from *actively listening* to another person?





# Active Listening?







### Active Listening with Your Child

- \* GOAL -- To acknowledge what your child has said to you
  - Make sure your child knows they've been heard
  - Goal is NOT for you to be heard (and hear)
- \* HOW TO:
  - Use open ended questions
  - Use affirmations
  - Use reflective statements
  - Summarize



\* THEN you can go on to next step – problem solving...





### What's Next?

- \* **Practice**, practice, practice
- \* Choose 1 or 2 skills and use them until you are comfortable...



- Choose a person/people or setting that you will feel comfortable with or less vulnerable to
- \* Then choose another set and use them until you are comfortable...





### Additional Resources:

SPENJ.ORG

Pocket Reference

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